

# Retired Prison Governors Association

A section of The Prison Governors Association

## Minutes of the Committee Meeting held at HMP Whatton on Tuesday 2nd April 2019.

### **Present:**

Graham Smith (Chairman)  
Graham Mumby-Croft  
Jenny Adams-Young  
Ray London  
Paul Laxton  
Harry Brett  
Dave Taylor

### **1. Apologies.**

Apologies were received from Jan Thompson and Roger Outram.

### **2. Minutes of the Previous Meeting.**

The minutes of the meeting held on the 9<sup>th</sup> October 2018 were approved. Proposer: Harry Brett. Seconded by: Graham Mumby-Croft. Agreed by all members present.

### **3. Previous Action Points and Matters Arising.**

<b>Reference</b>	<b>Action</b>	<b>Responsibility</b>	<b>Progress</b>
4.10.18	Speak to Andrea Albutt about the Benevolent Fund being returned to the PGA	Graham Smith and Ray London	Ongoing. To be put to RPGA membership at the AGM for approval.
5ii.2.18	Prepare a small article for the PS Journal regarding the RPGA and how to join us.	Graham Smith and Dave Taylor.	Ongoing.

5.10.18	To contact Shared Service Centre / My CSP for avenues to contact eligible people who are about to retire.	Graham Smith and Harry Brett	Harry Brett working with James Bryant
6i.10.18	Contact the PGA Solicitor for advice regarding publishing the RPGA newsletter on the Website.	Paul Laxton	To be discussed under item 6.
6ii.10.18	Look at the RPGA Website and pass on comments to Roger Outram.	All	To be further discussed under item 6.
7.2.18	Create an RPGA Website for discussion by the Committee.	Roger Outram	To be discussed under item 6.
7.10.18	Write an article for the next Newsletter regarding letters to be sent to Roger Outram rather than Bob Duncan.	Graham Smith	Done
8.10.18	Write an article for the next Newsletter regarding the CSPA AGM.	Paul Laxton	Done

## 4. Treasurers Report - Graham Mumby-Croft

The Treasurer reported that the summary of last years' accounts are now with the Accountants.

## 5. Membership Report - Harry Brett

- i) Harry Brett reported that we have had 3 new members and that three members have passed away. One Member has resigned and there is no trace of 2 other members. The current membership stands at 419.
- ii) Recruitment at the PGA Conference was discussed. It was agreed that we should acquire a Banner outlining what we have to offer members.

**ACTION POINT:** Ray London to cost and Graham Smith to prepare wording/design.

- iii) It was suggested that Graham Smith, as Chairman, should again address PGA Conference.

**ACTION POINT:** Graham Smith to ask Andrea Albutt for permission to address Conference.

## 6. Website Update

At short notice, Roger Outram was unable to attend. He did prepare a discussion paper (Appendix A).

He had previously posed the question 'Do we want the RPGA to flourish?'

The answer had been a resounding yes. This was then extended to 'How are we going to promote the RPGA?'

With more people using the internet it was agreed that the 'paper version' of the Newsletter is not suitable for the internet. Jenny Adams-Young raised her concern, primarily about who could get access and the amount of individuals' personal details which could be accessed, particularly from the Letters. Dave Taylor suggested that an 'on line' version of the Newsletter could be published without the letters. It was also suggested that permission should be sought from letter writers to have their letters published. She is also concerned that personal opinions and views expressed may be contentious or defamatory. Paul Laxton had been in contact with the PGA Solicitor, a conversation had been held but specific advice not given. His opinion was that the Defamation Act would require specific Offence or Liability to be intended.

For the future it was suggested that a 'Line in the Sand' is drawn and that an Editorial includes that 'all future Newsletters are to be published on-line and that authors of articles and letters must be mindful'.

**ACTION POINT:** i) Graham Smith and Roger Outram to discuss a clear process for the way forward.

ii) Roger Outram and Paul Laxton to prepare an Editorial specifying that Articles and Letters published in the Newsletter will be on line.

## **7. Newsletter - Paul Laxton**

The draft Newsletter has been circulated. There had been some editing to make the content fit the available space.

## **8. RPGA and CSPA - Graham Smith**

There had been a mistake in the CSPA Newsletter. The RPGA is not amalgamating with the CSPA.

## **9. Subsequent Committee Meeting Date**

The next Committee Meeting will be held at the Radisson Blu Hotel, East Midlands Airport on Tuesday 8<sup>th</sup> October 2019 at 1030. This will be followed at 1330 with the RPGA AGM. The PGA Conference is being held at the same venue at the same time.

The first meeting of 2020 is planned for 31<sup>st</sup> March at HMP Sudbury.

### **Summary of Actions.**

<b>Reference</b>	<b>Action</b>	<b>Responsibility</b>
5.ii.18	Acquire a Recruiting Banner.	Ray London and Graham Smith
5.iii.18	Get permission to address PGA Conference.	Graham Smith



